

# Label once. Find it faster.

A practical three-page starter kit for box codes, labels and a searchable inventory.

## A SYSTEM THAT FITS ON ONE PAGE

Use a room initial + running number.

**K-01**

KITCHEN

**B-02**

BEDROOM

**O-03**

OFFICE

## MAKE THE SYSTEM WORK IN FOUR STEPS

**01**

### Agree on room codes

Use a letter or short room abbreviation everyone understands.

**02**

### Write a unique box ID

Number boxes as you pack: K-01, K-02, B-01 and so on.

**03**

### Put the code on three sides

Use the labels on page 2 so boxes can be identified when stacked.

**04**

### Track it in one inventory

Record box ID, room, contents and unpacking priority on page 3.

**Want the full timeline, box tracker and move-day system?**

Explore the complete fillable workbook

# Eight matching box labels

Print, cut along the card edges, and attach a label to more than one visible side.

Tip: type into the fields first or print blank labels and write by hand.

BOX LABEL 01

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 02

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 03

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 04

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 05

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 06

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 07

ROOM

BOX ID

CONTENTS / PURPOSE

BOX LABEL 08

ROOM

BOX ID

CONTENTS / PURPOSE

# The box-finding register

Match each label to one clear inventory row, then save a copy of your file.

List the most useful contents first. Do not place private access details on public-facing labels.

| BOX ID | ROOM | KEY CONTENTS | OPEN FIRST? |
|--------|------|--------------|-------------|
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |
|        |      |              |             |

**SAVE YOUR INVENTORY BEFORE PRINTING**

Use a separate copy for each move. Your typed details remain on your own device.